



This Month's Highlights

Payroll Strategies Alert

- ❖ Please ensure prior to submitting your timesheet that your Payroll Strategies Timesheet matches your Client Timesheet. We appreciate your attention to detail as this is a very important aspect when billing.
- ❖ 401K Participant Disclosure 2017 is now located under Company Documents in the system.
- ❖ Employee W2's are now available on Payroll Strategies:

START	My Account	Our Company
My Benefits	>	I9s
My Direct Deposits		Withholding
My Forms	>	W2s

Consultant of the Month: Amir Kacimi

ACI recognizes Amir Kacimi as our February consultant of the month. Amir is a System Support Technician working with Austin Energy. Within his job title of System Support Technician, Amir assists with both Desktop support and Helpdesk support. His primary responsibility as a desktop support technician is fixing and maintaining desktop computing environments used by the employees at Austin Energy. As helpdesk support, Amir provides support for all Information Technology products and services to Austin Energy customers.

Amir is very busy outside of Austin Energy as well. He is a fulltime student studying for a network and security administration degree, planning to graduate this summer. Amir is also a very talented and devoted martial artist. He is looking forward to testing for his second degree black belt this summer!

We are very proud to have Amir on our team and truly appreciate all of his hard work!

Thank you!

Payroll Dates



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Timesheets Due Dates:

- February 1st
- February 16th
- March 1st

Upcoming Pay Dates:

- February 1st
- February 16th
- March 1st

Birthday Wishes

Brenda Hatfield

Vickie Willis





Benefits Center

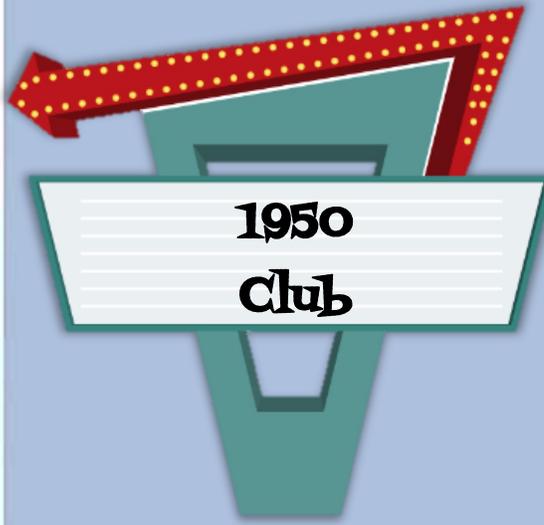


Humana's Wellness Program previously known as Humana Vitality is now called Go365! Go365 has a new and improved look that is more user friendly than ever! The program allows you to easily update your health assessment and access several tools to improve your overall wellness. After completing your 15 minute health assessment, your answers will reveal your Go365 age. Personalized activities, tracking, support, points and rewards will keep you inspired along your path to wellness! Unlock activities and rack up points that can be used to purchase items at the Go365 Mall!

Try out the new program through your Humana Benefits portal today!



1950 Club Recognition



Each year we like to recognize our consultants who, through significant billable hours, not only improve our company's financial performance, but also show our clients the commitment we have to excellence. We would like to acknowledge the continuous hard work of the following consultants who are being recognized as members of the 1950 Club 2016!

- | | |
|----------------------------------|--------------------------------|
| 1. Bhagavathi Kadiyala - 2179.00 | 10. Zachary Skinner - 2015.00 |
| 2. Helen Sparks - 2175.00 | 11. Charles Miller - 2002.00 |
| 3. Robin Buscha - 2149.50 | 12. Nikshep Shetty - 1998.00 |
| 4. Delisa Beals - 2107.50 | 13. Debora Alkire - 1990.50 |
| 5. Eric Varner - 2096.25 | 14. Miguel Castillo - 1984.50 |
| 6. Gary Faires - 2080.00 | 15. Terry Shaw - 1977.55 |
| 7. Brenda Hatfield - 2080.00 | 16. Vincent Escobar - 1973.25 |
| 8. Mark Petruzzini - 2078.50 | 17. Amirouche Kacimi - 1970.00 |
| 9. Prabhukiran Nadella - 2034.00 | 18. Douglas Henry - 1955.00 |

